

<p>Development Authority of Butts County Monthly Board Meeting Minutes</p>

The Development Authority of Butts County held its monthly meeting on Friday, June 14, 2024 at the Historic Butts County Courthouse, 25 Third Street, Jackson, GA.

Development Authority Members present and comprising a quorum were:

Members	PRESENT	ABSENT	Members	PRESENT	ABSENT
Zach Burden	X		Roger McDaniel	X	
John Fisher		X	Alicia Washington	X	
John Harkness	X		Arthur White	X	
Fred Head	X				

Staff Present: Executive Director Bob White. Mr. George Crews, Georgia Power Company Region Manager. There were also several attendees from the High Falls Lake residential communities.

I. Welcome and Approval of the Agenda

Chairman Harkness called the meeting to order and confirmed that a quorum was present. On a motion by Mr. Head, seconded by Mr. Harkness, the Board voted unanimously to approve the agenda.

II. Approval of the Minutes

a) **May 10, 2024 – Monthly Meeting**

On a motion by Mr. Arthur White, seconded by Mr. Head, the Board unanimously approved the Minutes of the May 10, 2024, monthly meeting.

III. Board Items for Discussion and Action

a) **Financial Reports May 2024**

- Checking IDA
- Checking DABC
- MasterCard Credit Card
- Joint Development Authority of Butts & Spalding

Executive Director White provided a copy of the proposed FY2025 Budget Allocation from the Butts County Board of Commissioners, and the funding level remains at \$115,000 for the next fiscal year, the same as the current level. Mr. White acknowledged that the County Budget would not be approved until later in the month, but he did not anticipate any changes or reductions. On a motion by Mr. Head, seconded by Mr. McDaniel, the Board voted unanimously to accept the Financial Reports as presented.

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IV. Old Business

- a) **FY2024 Financial Audit Representation:** At the May Development Authority meeting, Executive Director Bob White had shared copies of proposals for the FY2024 Financial Audits from Mauldin & Jenkins, currently the Butts County auditors, and McNair, McLemore, Middlebrooks & Co (MMM). In their proposal, MMM had provided proposals for a one-year cost for conducting audits for both the Development Authority of Butts County and the Butts County Industrial Development Authority but had also include a three-year pricing option with reduced pricing should the Board choose the multi-year approach. Since only one firm had submitted a multi-year option and the fact that several Authority members were unable to attend the May meeting, the Board decided to defer action on the audit proposals until the June meeting, and instructed Mr. White to determine whether Mauldin & Jenkins would consider revising their proposal to offer a multi-year contract action.

Mr. White advised the Board that he had received an updated proposal from Mauldin & Jenkins that included a three-year pricing option. The following represented the updated pricing proposals from the two firms, as follows:

MAULDIN & JENKINS

ONE YEAR CONTRACT - FY2024	\$15,000	THREE YEAR CONTRACT
2024		\$12,000
2025		\$13,500
2026		\$15,000
	TOTAL 3-YEAR	\$40,00

MCNAIR MCLEMORE MIDDLEBROOKS & CO.

ONE YEAR CONTRACT - FY2024	\$17,000	THREE YEAR CONTRACT
2024		\$14,000
2025		\$14,000
2026		\$14,000
	TOTAL 3-YEAR	\$42,000

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Following discussion, and on a motion by Mr. Head, seconded by Ms. Washington, the Board voted unanimously to accept Mauldin & Jenkins' three-year proposal to conduct the FY2024, FY2025 and FY2026 Financial Audits.

V. New Business: There were no items for New Business

VI. Staff Reports and Information – Executive Director Bob White provided a brief update on project activity since the last meeting.

VII. Executive Session- Legal Matter: On a motion by Mr. McDaniel, seconded by Mr. Burden, the Board voted unanimously to enter Executive Session to discuss a legal matter.

Following discussion, there was a motion by Mr. McDaniel, seconded by Mr. Burden, to re-enter the Open Meeting. Back in open session, Chairman Harkness reported that no action would be taken.

VIII. Adjournment: On a motion by Mr. Arthur White, seconded by Mr. Head, the Board voted unanimously to adjourn.

The Minutes will be officially approved by the Board on: July 12, 2024

Executive Director

Chairman